

## Note to the Teacher

**Today's Date:** \_\_\_\_\_

**Late/Tardy Arrival Time:** \_\_\_\_\_

School begins at 8:25

**Student's Full Name:** \_\_\_\_\_

**Lateness Due To:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_

**Teacher:** \_\_\_\_\_

Is returning after an absence of \_\_\_\_ days due to: \_\_\_\_\_

Early Dismissal: \_\_\_\_\_ Time of pick up: \_\_\_\_\_

Car Rider today – picked up by: \_\_\_\_\_

Taking (friend's name) \_\_\_\_\_ home by car today.

Is going to a meeting after school (specify): \_\_\_\_\_

Is going to: Before School Care/Extended Care (circle one) today.

Other: \_\_\_\_\_