



Saint Kilian Parish School

7076 Franklin Road, Cranberry Township, PA 16066
724-625-1665 x. 2101, fax: 724-625-1922, school@saintkilian.org
<http://school.saintkilian.org>

REQUEST FOR STUDENT RECORDS

Name of Your Child(ren)'s Current School

Address

Area Code/Number

Fax

Please send the following information regarding:

Student Name

Date of Birth

Grade

- Transcript of Grades
- Attendance Records
- All Standardized Achievement Testing Results and/or Aptitude Test Scores
- Health/Immunization Records
- Discipline Records
- Any other records applicable to child

Date _____

Parent Signature _____

PLEASE MAIL THE ABOVE INFORMATION ALONG WITH THIS FORM TO SAINT KILIAN PARISH SCHOOL.

According to final Regulation – Family Educational Rights and Privacy Act (Buckley Amendment) dated June 17, 1976, it is no longer necessary to obtain written consent to release records, Vol. 41, No. 118-24673. It states that school officials, including teachers within the educational institution and officials of other schools or school systems in which the student may intend to enroll, may receive a student's records without a written consent for such release.

We would appreciate receiving this information. Thank you for your assistance.